

Alliance For Education Monthly Reporting Form For Chairs & Regional Leads

A monthly progress report is required from each committee chair (or designee) and each regional lead the 1st of every month. This will enable the Coordinator to compile all updates into a written report for required quarterly reporting to the federal and state grant program officers and for the Annual Stakeholders' Report for the Alliance for Education. Your commitment to provide monthly progress reports will expedite the process of information and data collection that is so vital to successful reporting. A sincere thanks!

The following chairs (or designees) and regional leads will be submitting monthly progress reports:

West End Alliance:	Kevin Baker; Linda Braatz Brown
High Desert Alliance:	Chico Garza
East Valley Alliance:	Leslie Rodden
Education Relevance Committee:	Leslie Rodden
Family Involvement/Literacy Committee:	Margaret Hill and Linda Miranda
Economic/Workforce Development Committee:	Kevin Baker
Marketing Committee:	Attila Bircsak

Directions: Please provide a short narrative or requested information for each of the following categories. Please e-mail the completed form to Leslie_rodden@sbcss.k12.ca.us and Crystal_lopez@sbcss.k12.ca.us by the **1st of every month**. Attach any documents or evidence to the e-mail or mail hard copies to: SBCSS, Alliance for Education, 601 North E Street, San Bernardino, CA, 92410.

Reporting Period:
Month
Year
Person Reporting:
Name
Email
Phone

Program Component: (Check One) Education P-16 Family Involvement/Literacy Economic/Workforce Develop

Goal: (Check One)

- All students and adult learners will have access to learning opportunities to strengthen math, literacy, critical thinking and employability skills.*
- Increase family and community members' value of and involvement in education.*
- Increase graduation from high school and completion of post-high school education and training.*
- Develop a communication network to promote the vision, mission and goals.*

Objective:

(State objective from original goals and objectives sheet)

Activity:

(When, where, and what?)

Participants:

*(Who and how many? Examples might include: school or district site personnel, students, (include grade level or age), or partners from *CBO's, *FBO's, business, labor, partner, etc.)*

**CBO = Community Based Organization*

**FBO = Faith Based Organization*

Anticipated Outcomes:

(What are the anticipated measurable results? Desired results might include: number of tutors trained in literacy strategies; students tutored; hours of tutoring accomplished; student achievement results; number of students placed in internship positions; student increase in positive behavior, e.g. violence, suspension, expulsion report; increase in academic performance on CST's, etc)

***Evidence of Success/Completion Submitted with this Report:**

(Evidence might include: actual results listed above; meeting agenda, sign-in sheet, minutes, handouts, training contract, evaluation forms, student learning assessment such as test results, pre-post survey or test, student exhibitions, sample portfolios, focus group responses, video taping, photographs of the activity/product, lesson plans, etc.)

* Check here if electronic or hardcopy is submitted by mail.

Barriers/Challenges and How You Are Overcoming Them:

Planning Next Steps:

(What recommendations or modifications will you make to your current plan of action? What resources are needed to implement those modifications? Identify resources you have as well as resources you need.)